

Application for  
any amount from  
**£200 up to £1,200**

# Crowborough Youth Grants

**YouthBank East Sussex**

If you are aged between 11 and 19  
and have a great idea to make your area  
a better place for young people then  
why not apply to get some money  
to carry out your good idea!

**Closing  
date is  
Monday  
22 August  
by 4pm**

**What is the name of your project?**

**How much are you applying for?  
£**

**Important!**

Fill this box in last, when you have  
thought of a name for your project!  
We will use this name if we have any  
questions about your application!

# Welcome to East Sussex YouthBank grant scheme for Crowborough!

## About this grant scheme

Crowborough Town Council has teamed up with YouthBank so that young people in the Crowborough and surrounding area can have more of a say over how money for them is spent!

YouthBank is an innovative youth led grant-giving scheme. It is run by young people for young people. YouthBanks provide small grants to fund young people's good ideas to benefit their local community.

Young people put forward their own ideas for projects that improve the things they have to do and the places they have to go.

It is other young people that decide who gets the grants. This year the decision-making panel for Crowborough grants will be Crowborough Youth Council. If you are aged between 13 and 19 and would like to be involved in the youth council please get in touch with us (contact details on page 10).

The money for this grant scheme comes from Crowborough Town Council with an additional contribution from East Sussex County Council.

## What do young people think about YouthBank?

*"It feels worthwhile and important. It lets me work with and meet different young people"*  
Oli, age 15

*"Young people live in this world too, young people know what other young people want. We are mature enough to make serious decisions."*  
Sarah, age 15

*"Young people know best what is needed most in their community. We can make sure that money isn't wasted on things that civil servants think we need, so money is spent more efficiently."*  
Helena, age 16

*" Young people deserve to play a bigger part in how local money is spent."*  
Adam, age 15

Crowborough Town Council is delighted that young people are going to get actively involved in the community by having a real and meaningful say over how this money is spent. Good luck with your application!

## Before you start...

Please read the guidance notes below. These notes will tell you who can apply for a grant and the kinds of things you will be able to get the money for.

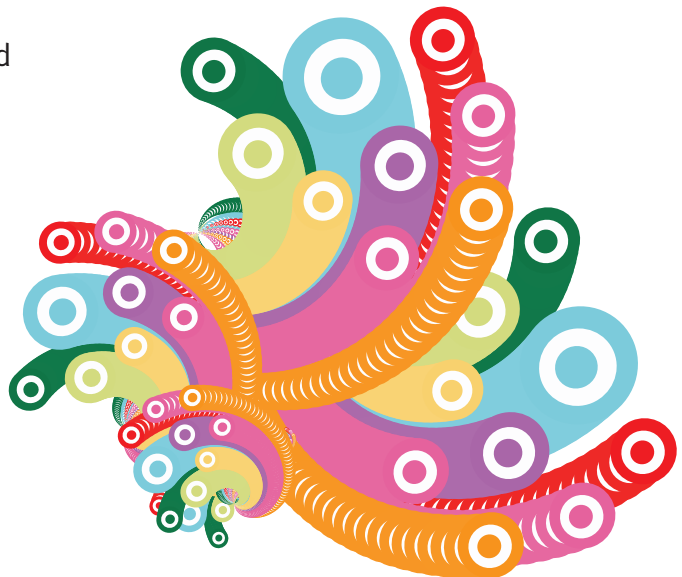
You can also call the YouthBank Co-ordinator for advice on how to fill in the form. She can also visit your group and help you to put in a good application.

At the back of this form you will find contact details.

## Who can apply for a grant?

**You can apply for any amount between £200 up to £1,200 if you can say yes to the following:**

- You are all aged between 11 and 19, (or up to age 25 with any kind of special need or disability).
- At least one of the people on the application form lives in Crowborough.
- There are at least two people making the application.
- The project takes place, and is for, the benefit of young people living in the Crowborough and immediate surrounding areas.
- Immediate surrounding areas extend as far as villages such as Rotherfield and not beyond.
- There is a supporting organisation that is able to take the money on your behalf and help you to spend it on your project.
- The supporting organisation is a constituted group that has a child protection policy and is willing to gain FREE affiliation to East Sussex Council for Voluntary Youth Services (ESCVYS). See back page.
- The project has come from your own ideas and adults have only been involved in a supporting role to help you to make an achievable application.



## What kind of things can I apply to get money for?

- ✓ Things that will help to improve things to do and places to go for young people in your area.
- ✓ Projects that help the older and younger generation get along better!
- ✓ Projects that help young people have a say in their area (like helping to set up a youth forum or a youth council etc.)
- ✓ Projects that give you a chance to learn something new that will benefit your group or community (e.g. try a new skill, learn how to plan things, give you confidence, etc.)
- ✓ Projects that help you achieve something and improve the reputation of young people in your community.

## What can't I get money for?

- ✗ Projects that happen at school anytime during the school day or support the curriculum.
- ✗ Any kind of administrative or management costs of your supporting organisation.
- ✗ Tax and insurance of any vehicles.
- ✗ Rent, utility bills, wages, cleaning bill etc.
- ✗ Projects that are entirely determined by adults or can't show that young people have been involved in the design and development of the project.
- ✗ Projects that promote a particular political or religious view.
- ✗ Trips outside of the UK.
- ✗ Trips that cannot demonstrate a clear learning outcome.

✗ Equipment / training costs for your own personal use.

✗ Charity fund raising projects.

## Handy tips on how to fill in this form

- When you've decided what kind of project you want to do and how much it will cost, you will need to fill in this form and explain it to us.
- The panel who will read this form will know nothing about your project so give them as much information as you can.
- Before you send in the form, ask somebody else to read it through and ask them for their opinion. Is it clear to them what you want the money for and why you want it?
- You don't need to be good at spelling or English. We just need to understand clearly what you want to do with the money and that it is a good project!
- If you're not great at expressing yourself in writing then why not make a short five minute DVD and tell us about your project on film!
- Imagine it is your responsibility to give this money away. Do you think your application would make it through!?
- You can also call the YouthBank co-ordinator who can give you help and advice. She can even come and visit your group and show you how we judge bids and the kinds of things that will make your application successful.
- Good luck and don't forget to contact us if you have any questions. We are always happy to help!

## About you and about the group you belong to!

Who is the person we should telephone or contact if we want to ask for more information about what is written on this form?

Name:

Age (if under 19)

Mobile:

Telephone:

Email:

(Please write this clearly!)

Who else helped to write this application?

Name:

Age:

Name:

Age:

Name:

Age:

Name:

Age:

Name:

Age:

Name:

Age:

### More about the organisation that is supporting this application

The organisation supporting this youth group should be a fully constituted group and be willing to gain FREE affiliation to ESCVYS (East Sussex Council for Voluntary Youth Services) if they are not already members. Details about the benefits of affiliation to ESCVYS can be found on the back page.

#### Name of the supporting organisation

Contact name for queries about this application

Tel

Mobile

Email address

What is the address we should use to let you know if your application is successful or not?

Address

Post code

Briefly state the aims of the organisation:

Is this organisation a member of ESCVYS?

Yes

No

If NO please answer the questions below.

**If the organisation is not already a member of ESCVYS please answer the questions below**

Does the organisation have a formal constitution and a bank account? Yes  No

Does the organisation have a Child Protection Policy? Yes  No

Does the organisation carry out Criminal Records Bureau checks on volunteers and staff? Yes  No

Is the organisation willing to get affiliation to ESCVYS? Yes  No

Please describe what you want to do with the money and why. Please contact us for any help or advice you need.

**Please tell us about your idea**

*(Use the next page if there isn't enough room here, or send in a 5 minute DVD to tell us about the project)*

**Why do you think this project is needed?**

*(Here it would also be good to include some evidence like photos, questionnaires, letters from young people and the community etc. to show why the project is a good idea – attach anything you have to the application form)*

**How many young people do you think will benefit from this project?**

**Continuation sheet**

**How will this project benefit young people in Crowborough?**

**How many young people live in Crowborough?**



Nearly finished.

Please tell us a bit about the young people who are making this application. You don't have to fill out this part of the form if you don't want to, but it helps us if you do.

We want to be sure that everyone that applies is treated equally. Knowing who is applying helps us to understand if we are reaching as many people as possible so please help us by filling in the information that you are happy to give us. What you tell us here will not be linked to you or your name.

How many young people involved in writing this application form feel they belong to any of these ethnic backgrounds? Please tell us how many?

<b>White</b>	How many?	<b>Black or Black British</b>	How many?
British		Caribbean	
Irish		African	
Gypsy / Roma		Any other black Background	
Traveller of Irish heritage			
Any other white background		<b>Asian or Asian British</b>	
		Indian	
<b>Mixed</b>		Pakistani	
White & Black Caribbean		Bangladeshi	
White & Black African		Any other Asian background	
White & Asian			
Any other Mixed background		Chinese	
Other group (please specify)		Prefer not to say	

How many young people who are writing this application are:

Male  Female

How many young people writing this application are age:

11-12  13-16  17-19  20-25

How many young people making this application have any kind of special need or disability?

How many young people are from any of these priority groups:

- travelling community
- not in education, training or work
- 'looked after' young person
- young offender
- from a low-income family

### **Before you go...**

Before you send off your application form please make sure you can say yes to the following:

- I have taken a photo-copy of the application form to keep for myself.
- I have included proof of how we arrived at the costings.
- I can finish this project by the end of March 2012 or soon after.

### **What happens next?**

- We will tell you about the decision within two weeks of the closing date.
- If you are successful we will ask the supporting organisation to sign a short letter of agreement.
- Once this letter of agreement is signed and returned we will then release the money to you. This can sometimes take up to 21 – 30 days to reach the bank account. Please take this into account when you are planning your project.
- When your project is complete we will ask you to complete a short evaluation form that tells us how many young people benefited from the grant and what you learnt from the project.

**Please return your completed application form to:**

**Tracey Johnson  
Clued Up Info Shop  
The Regent  
The Broadway  
CROWBOROUGH  
TN6 1DA**

**by 4pm on Monday 22 August 2011**

If you would like any help completing your application form or you are interested in being a young decision-maker, please contact Tracey Johnson:

tracey.johnson@eastsussex.gov.uk

Tel: 01424 726086

Mobile: 07775 406718

Please see the benefits of affiliating to ESCVYS on the back page.

## East Sussex Council for Voluntary Youth Services (ESCVYS) details.

You are strongly recommended to join ESCVYS!

Membership to ESCVYS is FREE and could open the door to more funding opportunities!

### What is ESCVYS?

- ESCVYS is an independent organisation which represents and promotes the voluntary and community youth sector in East Sussex.
- They have a membership of over 140 voluntary and community groups who are working with children and young people in youth clubs, sport, arts, wellbeing, the environment and much more.
- They give support to these grass-root organisations, helping them grow and develop and follow the right procedures. They also act as their voice and a central point for advice and information.
- ESCVYS provides vital information on funding and training opportunities, runs training courses for its members and promotes their work through an annual awards event and showcase opportunities.

Joining is simple – please see the website

[www.escvys.org.uk](http://www.escvys.org.uk)

or call: 01323 439754

**ESCVYS** 

East Sussex Council for Voluntary Youth Service